

**USC Women in Management Board Meeting  
Wednesday, April 2, 2014; DML G28 Herklotz**

**Minutes**

Present: Elaine Padilla, Queenie Taylor, Leonette Williams, Samantha Chilton, Kerry Etheridge, Tracy Kerr, Lydia Vazquez, JJ Lee, Stacy Patterson, Roxanna Bellia  
Absent: Hazel Breen, Bernice Taylor, Muna Deriana, Ginger Mayerson, Carolyn Heine

**Reports**

**President**

- Elaine complimented Lydia and Bernice for the successful WIM Mixer at El Cholo on March 27, 2014.
- The next WIM Mixer is scheduled at the San Antonio Winery on June 26, 2014.
- Elaine received feedback from the board on the WIM web site. A new agreement with Ian has been drafted including adjusted costs. Work on the web site includes new pages, photos of board members, a contact information page, a mission page, and the ability ourselves to upload announcements and other documentation.
- For a cost of \$3,200 the web site can get a revamped look and improved functionality.
- Leonette moved that the WIM web site should be improved for the \$3,200 cost and Kerry seconded the motion. The vote was all in favor without opposition or abstentions.
- Donna revised her Women in Management Program proposal with the assistance of Elaine and Kerry.
- Roxanna reported that Managing for Results from Talent Management is now in a pilot program. A leadership track is under development. Under consideration is how WIM leadership development could fit in.

**Vice President**

- No report.

**Secretary**

- The minutes were approved.

**Treasurer**

- The current balance is \$7,220.67. Issues with Pay Pal continue to be resolved.

**Past President**

- Kerry is revising the guideline for honorary members.
- Discussion included whether or not to drop honorary members who have left the university or have changed titles, keeping those with Emeriti status, outlining expectations of honorary members (i.e. mentoring, attendance at specified WIM lunch meetings, speaking at a WIM meeting, giving a Professional Development workshop).

#### President Emerita

- No report.

#### Historian

- No report.

#### Members at Large

- Elaine, Stacy, Ginger, Bernice and Lydia will work together on the design and content for a postcard to be distributed at the Sr. Vice Presidents Lunch. The postcard will include information on the June WIM Mixer.

#### Membership

- As of March 31, 2014, the WIM membership is 130.
- Lydia reported that 15 people attended the March WIM Mixer at El Cholo.
- Lydia complimented Bernice's work on the survey going out to board members next week. The survey solicits feedback on dues restructuring and membership benefits. The results of the survey will be shared with the board.

#### Programs

- Stacy finalized hosts for each of the Senior Vice Presidents at the lunch. Hosts will be responsible for meeting and greeting, moving the conversation at their table, and introducing their assigned Sr. VP.
- On May 28, 2014, Dr. David Agus will be speaking at a lunch at HSC.

#### Professional Development

- JJ is open to suggestions for a speaker at the June event at UPC.

#### Public Relations

- No report.